

**ANNEXURE I**

**Format to be submitted by listed entity on quarterly basis**

1. Name of Listed Entity - **Techno Electric & Engineering Company Limited**  
 2. Quarter ending - **31-Dec-2018**

<b>i. Composition of Board of Directors</b>										
<b>Titl e ( M r./ M s)</b>	<b>Name of the Director</b>	<b>DIN</b>	<b>PAN</b>	<b>Catego ry (Chairp erson /Executi ve/Non- Executiv e/ Indepen dent/ Nomine e)</b>	<b>Date of Appoin tment</b>	<b>Date of cessation</b>	<b>Tenure</b>	<b>No of Directo rship in listed entities includin g this listed entity</b>	<b>No of membershi ps in Audit/ Stakehold er Committee (s) including this listed entity</b>	<b>No of post of Chairp erson in Audit/ Stake holde r Com mitte e held in listed entiti es inclu ding this listed entity</b>
Mr.	Padam Prakash Gupta	00055954	AEAPG8181L	C,ED	25-Jul-2018		60	2	0	0
Mr.	Kadenja Krishna Rai	00629937	AASPR6471Q	ID	29-Sep-2018		60	1	1	0
Mr.	Vasudevan Kotivenkatesan	00018023	ABSPV6952H	ID	29-Sep-2018		60	1	0	2
Mr.	Krishna Murari Poddar	00028012	AGBPP6107C	ID	29-Sep-2018		60	2	0	0
Mr.	Samarendra Nath Roy	00408742	ADOPR1074N	ID	29-Sep-2018		60	2	2	1
Mr.	Ankit Saraiya	02771647	AIHPG2533P	ED	02-Apr-2018		36	1	1	0
Ms.	Avantika Gupta	03149138	AKRPG6298B	NED	25-Mar-2015		0	3	3	0
Mr.	Rajendra Prasad Singh	00004812	AAAPS6397N	ID	29-Sep-2018		60	2	1	0

## II. Composition of Committees

<b>Audit Committee</b>			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	Samarendra Nath Roy	ID	Member
2	Kadenja Krishna Rai	ID	Member
3	Vasudevan Kotivenkatesan	ID	Chairperson

<b>Stakeholders Relationship Committee</b>			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	Avantika Gupta	NED	Member
2	Ankit Saraiya	ED	Member
3	Vasudevan Kotivenkatesan	ID	Chairperson

<b>Risk Management Committee</b>			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	Ankit Saraiya	ED	Member
2	Samarendra Nath Roy	ID	Member
3	Padam Prakash Gupta	C,ED	Chairperson

<b>Nomination and Remuneration Committee</b>			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	Vasudevan Kotivenkatesan	ID	Member
2	Kadenja Krishna Rai	ID	Member
3	Samarendra Nath Roy	ID	Chairperson

<b>III. Meeting of Board of Directors</b>		
<i>Date(s) of Meeting (if any) in the previous quarter</i>	<i>Date(s) of Meeting (if any) in the relevant quarter</i>	<i>Maximum gap between any two consecutive (in number of days)</i>
25-Jul-2018	14-Nov-2018	95
10-Aug-2018	13-Dec-2018	

<b>IV. Meeting of Committees</b>				
<i>Name of the committee</i>	<i>Date(s) of meeting of the committee in the relevant quarter</i>	<i>Whether requirement of Quorum met (details)</i>	<i>Date(s) of meeting of the committee in the previous quarter</i>	<i>Maximum gap between any two consecutive (in number of days)</i>
Audit Committee	14-Nov-2018	2	10-Aug-2018	95

<b>V. Related Party Transactions</b>	
<b>Subject</b>	<b>Compliance status (Yes/No/NA)</b>
Whether prior approval of audit committee obtained	Not Applicable
Whether shareholder approval obtained for material RPT	Not Applicable
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes

## VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee - **Yes**
  - b. Nomination & remuneration committee - **Yes**
  - c. Stakeholders relationship committee - **Yes**
  - d. Risk management committee (applicable to the top 100 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**  
b. Any comments/observations/advice of Board of Directors may be mentioned here:

**Name** : **Niranjan Brahma**  
**Designation** : **Company Secretary**