

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **Techno Electric & Engineering Company Limited**
 2. Quarter ending - **31-Dec-2020**

i. Composition Of Board Of Director

Title (Mr./Ms)	Name of the Director	DIN	PAN	Category (Chairperson /Executive/Non-Executive/Independent / Nominee)	Sub Category	Initial Date of Appointment	Date of Appointment	Date of cession	Tenure	Date of Birth	Whether special resolution passed?	Date of passing special resolution	No. of Directorship in listed entities including this listed entity	No of Independent Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity	Memberships in Committees of the Company	Remarks
Mr.	Padam Prakash Gupta	00055954	AEAPG8181L	C & ED	MD	25-Jul-2018	10-Aug-2018		60	21-Sep-1949	NA		1	0	0	0	RMC	
Mr.	Rajendra Prasad Singh	00004812	AAAPS6397N	ID		25-Jul-2018	29-Sep-2018		60	17-Jul-1948	NA		2	2	1	0		

Mr.	Vasudevan Kotivenkatesan	00018023	ABSPV6952H	ID		25-Jul-2018	29-Sep-2018	60	12-Jul-1939	Yes	28-Sep-2019	1	1	0	2	AC,SC	
Mr.	Krishna Murari Poddar	00028012	AGBPP6107C	ID		25-Jul-2018	29-Sep-2018	60	20-Jun-1945	Yes	28-Sep-2019	2	1	0	0	NRC	
Mr.	Samendra Nath Roy	00408742	ADOPR1074N	ID		18-Nov-2009	29-Sep-2018	60	21-Jun-1943	Yes	28-Sep-2019	2	2	2	1	AC,RC,NRC	
Mr.	Ankit Saraiya	02771647	AIHPG2533P	ED		02-Apr-2012	02-Apr-2018	36	14-Feb-1986	NA		1	0	1	0	AC,SC,RC	
Ms.	Avantika Gupta	03149138	AKRPG6298B	NEED		25-Mar-2015	25-Mar-2015	0	11-Apr-1990	NA		3	0	3	0	SC,NRC	
Mr.	Kadernja Krishna Rai	00629937	AASPR6471Q	ID		28-Sep-2019	28-Sep-2019	60	04-Jun-1944	Yes	28-Sep-2019	1	1	1	0	AC	
Ms.	Dipali Khanna	03395440	ADBPK0704H	ID		30-Sep-2019	30-Sep-2020	36	23-Oct-1952	Yes	30-Sep-2020	2	2	1	0		

Company Remarks	
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Whether Regular chairperson appointed	No
Whether Chairperson is related to MD or CEO	No

ii. Composition of Committees

a. Audit Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Vasudevan Kotivenkatesan	ID	Chairperson	25-Jul-2018	
2	Samarendra Nath Roy	ID	Member	25-Jul-2018	
3	Kadenja Krishna Rai	ID	Member	13-Nov-2019	
4	Ankit Saraiya	ED	Member	13-Aug-2019	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Vasudevan Kotivenkatesan	ID	Chairperson	25-Jul-2018	
2	Ankit Saraiya	ED	Member	25-Jul-2018	
3	Avantika Gupta	NED	Member	25-Jul-2018	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Padam Prakash Gupta	C & ED	Chairperson	25-Jul-2018	
2	Samarendra Nath Roy	ID	Member	25-Jul-2018	

3	Ankit Saraiya	ED	Member	25-Jul-2018	
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Company Remarks	
Whether Permanent chairperson appointed	Yes

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Samarendra Nath Roy	ID	Chairperson	25-Jul-2018	
2	Krishna Murari Poddar	ID	Member	25-Jul-2018	
3	Avantika Gupta	NED	Member	13-Aug-2019	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
29-Aug-2020	12-Nov-2020	Yes	8	5

Company Remarks	
Maximum gap between any two consecutive (in number of days)	74

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present

Audit Committee	29-Aug-2020		Yes	4	3
Audit Committee		12-Nov-2020	Yes	4	3

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	74

v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Not Applicable	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**

5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
b. Any comments/observations/advice of Board of Directors may be mentioned here:

Name : **Niranj Brahma**
Designation : **Company Secretary & Compliance Officer**